2027 Catalog

PERCOMOnline Inc.



and PERCOM EMS
Medical Education
Consortium
Paramedic Program

"Training The Best, Since 2007"

percomonline.com / percomcourses.com

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The PERCOM EMS Medical Education Consortium Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (COAEMSP).

Commission on Accreditation of Allied Health Education Programs

www.caahep.org

CoAEMSP

www.coaemsp.org

PERCOM EMS Medical Education Consortium (Paramedic Program Sponsor)

149 N Willis Street, STE 5-10, Abilene Texas 79603

325 I 480 I 2617

The agreement to form a Consortium Program Sponsor for the Paramedic Program is between PERCOMOnline, Inc, Mineral Wells Fire Department, and Sherman Medical Center/Wilson N. Jones Medical Center. Wilson N. Jones is accredited by the Joint Commission of Hospital (JCAHO).

PERCOMONLINE INC

CORPORATE LOCATION

149 NORTH WILLIS STREET

SUITE #5-10

ABILENE TEXAS 79603

325/480-2617

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TABLE OF CONTENTS

ACCREDITATION....2
CORPORATE LOCATION....2
TABLE OF CONTENTS....4
HISTORY....5
OFFICERS....5
VISION....6
MISSION....6
VALUES....6
OBSERVED CALENDAR DAYS....7
ADMISSIONS....8

- Steps to Enrollment....8
- Getting Started....8
- General Requirements....8
- Pre-assessment Testing....9
- Readmission....9
- Advanced Placement....9
- Equal Opportunity Statement....10

COURSE DESCRIPTIONS....11

EMT....11

- Prerequisites....11
- Coursework....11
- Textbook....11
- EMT Practice and Skills Labs....11
- CLINICAL & FIELD ROTATIONS....12
- REQUIRED COURSE MATERIALS....13

Advanced EMT....13

- Prerequisites....13
- Coursework....13
- Textbooks....14
- ADVANCED EMT Practice and Skills Lab....14
- CLINICAL & FIELD ROTATIONS....15
- REQUIRED COURSE MATERIALS....15

PARAMEDIC....16

- Prerequisites....16
- Coursework....16
- Textbooks....16
- PARAMEDIC Practice and Testing Skill Labs....16
- CLINICAL & FIELD ROTATIONS....18
- REQUIRED COURSE MATERIALS....18

Challenge Exam....18

INSTRUCTOR....19

PROCEDURES AND POLICIES....20

- Attendance Policy....20
- Requesting Accommodation....21
- Leave of Absence Policy....21
- Refund Policy....21
- Student Withdraw Policy....21
- Student Drop Policy....22

GLOSSARY....23
EXPENSES AND FEES LIST....24-27

PERCOMOnline Inc.
and PERCOM EMS Medical Education Consortium

PERCOM was Established 2007

PERCOMOnline Inc. began enrolling its first EMS education students in 2008 as a hybrid online program utilizing online formats for the didactic portion of the education, utilized and contracted skills sites for students (to choose from) for skills practice and testing, and then completion of clinical and field rotations in a more traditional format (but with more location choices) than the average EMS education program. The program structure is designed to make EMS education more available to potential students who (typically) need more non-traditional methods to achieve the education needed to be eligible to be certified. This format development has been underway since 2008 by Jane E. Dinsmore (B.S., NRP, Licensed Paramedic), William E. Gandy (B.S., NRP, Licensed Paramedic) and a number of other highly skilled EMS professionals who saw the need for alternative pathways in EMS education years ago. We have editors who are constantly working methodically on updating and editing content to stay up to date.

In 2009, PERCOMOnline enrolled its first Intermediate/AEMT students and then in 2010, the state of Texas approved PERCOMOnline to enroll and educate Paramedic students. Shortly after, Texas opted to require CAAHEP accreditation for all Paramedic programs operating and licensed in Texas, so we began the process of seeking that accreditation. With a strong Consortium agreement, “PERCOM EMS Medical Education Consortium” now oversees the Paramedic portion of the program. In September 2012, PERCOM achieved its initial goal and gained CAAHEP accreditation for our Paramedic program, which continues.

Since that time, we have continued to proudly evolve, change, and prosper.

For the purposes of this catalog, generic references that affect both programs will be referred to collectively as "PERCOM".

“Next to creating a life the finest thing a man can do is save one.” ~ Abraham Lincoln

HISTORY OF

TODAY

PERCOM separated its course platforms and learning management systems from ones provided by book publishing companies in 2015. This paved the way for PERCOM’s innovative proprietary platform that hosts it’s very own social community, bringing a unique, informative, online environment for all EMS professionals, students, and faculty.

OFFICERS

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PERCOMOnline Inc

PERCOM EMS Medical Education Consortium

Providing EMS education for the modern professional with an online community built right in. Our experienced faculty work in the field using today's technology to train tomorrow's leaders in the EMS industry.

For the purposes of this catalog, generic references that affect both programs will be referred to collectively as "PERCOM".

PERCOM's Vision, Mission, and Values

Vision

PERCOM is built on the foundation that education is the difference between life and death. For this reason we empower our students with the latest techniques and skills employed in the field. The standard of patient care start with the students turn of the first page.

Mission

Our mission is to provide a feasible education to and for the modern working adult and to surpass the standards of education and produce professional, highly trained, exceptional students that are ready to face the challenges in the world of EMS from day one.

For our Paramedic program, our minimum expectation is to prepare Paramedics who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession.

Values

Approved by the Board of Directors on November 22, 2015

Accountability

"We are accountable and answerable to every individual in our community."

Adaptability

"We make sure to be able to adjust ourselves readily to different conditions in diverse situations."

Leadership

"An act or instance of leading; guidance; direction to all."

Professionalism

"We commit to the standing, practice, or methods of a professional, as a distinguished part of any community."

Unity

"We are committed to being united or combined into one community, as the parts of a team harmonize through education."

Wisdom

"Wisdom is not simply knowledge, but knowledge tempered with time. Knowledge of what is true or right coupled with just judgment as to action; sagacity, discernment, or insight."

PERCOM

Observed Calendar Days

During these selected days all academic and administrative services will be closed.

New Year's Day
Friday, January 1
(PERCOM closed for Winter Break until Monday, January 4)

Martin Luther King Jr. Day
Monday, January 18

Presidents' Day
Monday, February 15

Spring Break
Saturday, March 6 to Monday, March 15

Memorial Day
Monday, May 31

Juneteenth
Friday, June 18

Independence Day (Summer Break)
Saturday, June 26 - Tuesday,July 6

Labor Day
Monday, September 6

Columbus Day Monday, October 11

Veterans Day
Thursday, November 11

Fall Break
Saturday, November 20 to Monday, November 29

Winter Break
Saturday, December 18 to Monday, January 3, 2028

ADMISSIONS
Steps to Enrollment

Getting Started

Below is an overview of steps to follow to get started at PERCOM.

- **Select Course -** To begin enrollment into a course you first must select a tuition option for the desired course and pay the non-refundable enrollment fee. Once the payment is sent, the student will have access to complete the application to enroll.
- **Application -** To complete enrollment, you will need an unofficial high school diploma or equivalent, a government issued ID and American Heart Association BLS or HCP CPR card. Paramedic students will need to submit an National Registry EMT card or a Texas EMT Certification.
- **Background Check -** It is PERCOM's admission policy that every student enrolling into the EMT, Advanced EMT or Paramedic course will complete a background check prior to receiving course access. This check normally takes three to five business days. To learn about what may exclude you from entering the program look at the admissions policy in the Student Handbook.
- **Placement Testing -** Complete the EMS Testing profile setup after purchasing enrollment codes and textbooks in order to take the preassessment test covering Math, English and Reading Comprehension.
- **Course Access Email -** Once all documents have been confirmed and the background check has been returned, an email will be sent to you to introduce you to the course and your instructor.

General Requirements

Potential students who wish to enroll in EMT, P1/AEMT or Paramedic must meet the following requirements to be eligible to complete enrollment.

* Review and be able to perform the TDSHS Functional Job Description for each level indicated in the document. Students who have documented disabilities which might preclude them from being able to perform one or more items in the Functional Job Description must produce acceptable documentation with recommendations from a licensed healthcare professional in the appropriate field for review and consultation with the Program Director and Lead Medical Director of the program. Reasonable accommodations will be met that are accepted by both state and national licensing and accrediting authorities for the EMS professions.

* Pass a background check which includes but is not limited to a county/ parish, state, national and/or international criminal history, sex offender history, healthcare fraud and abuse (GSA/SSA), and U.S. Patriot Act. Any "hits" on the background check will be forwarded for review and approval or denial to the Program Director, who may include the Clinical Coordinator and...

ADMISSIONS

...Medical Director in the approval process as indicated.
*Must be at least 18 years of age (or will be 18 years of age prior to course completion of the EMT course). Applicants who are not at least 18 years of age at time of enrollment must have all agreements, statements, and contracts co-signed by parent or legal guardian. Not all clinical and field sites will allow students below the age of 18 into their sites so no guarantees for placement will be made for students under the age of 18 years.

Preassessment Testing

- Prospective students should read and understand the Functional Job Description before entering the program.
- Students cannot be discriminated against on the basis of a disability in the offering of the education program.
- There can be NO accommodation during screening tests or course testing that will compromise or fundamentally alter the testing of knowledge or skills that are required to function safely in the profession.

Re-admission

Any student who fails an initial course may be admitted to the next offered class, space permitting. However, online students who fail a PERCOM course should consider re-attempting their educational goals with a more traditional school or program. Students who are applying for re-admittance due to failure of maintaining the required course average or failing final exam are subject to evaluation by a Readmission Committee. If the Program Director/Medical Director determines that a student shall appear before the Readmission Committee, the following shall be taken into account before readmission is granted.

- Attendance/Participation
- Attitude and Behavior
- Average Daily and Quiz Grades
- General Adherence to Policy/Procedures
- Overall Comprehension of Material

The Readmission Committee will be made up of one of the student's peers, one instructor, one field paramedic, the Coordinator/ Program Director and a member of the program's Medical Director's team. All decisions are final and not subject to appeal. Any student who must drop out of the course for personal reasons may be admitted to the next offered class, space permitting. Readmitting students will take second priority to initial enrolling students. If a student is readmitted, all tuition and fees will be due as before. There will be no application of previous funds to a future course. All initial requirements will be required of readmitting students.

Advanced Placement

PERCOM and its cooperative programs do not believe that students who have completed other training opportunities should automatically have to "redo" work. Based on that premise, there may be times when the Medical Director or Program Director may choose to grant advanced placement for existing licenses, certifications or completed courses obtained by students from other

approved programs, educational institutions, or military programs.Any credit granted will require verifiable documentation provided by the student or through student acquisition methods to be placed in the student's file if he/she is accepted into the PERCOM EMS Academy. Not ALL "proofs" will be accepted as meeting the standards set by state and national authorities or by the PERCOM administrative staff, and PERCOM reserves the right to approve or disapprove any request for advanced placement for any specific portion of training for any reason. Examples of potential placement based on produced documentation of proof of existing certifications, licensures or prior training and educational opportunities are listed below. Situations not covered in this document will be evaluated for possible approval by PERCOM administration on a case by case basis. Potential candidates may request a copy of the Life Experience Waiver/ Advanced Placement Policy from the Program Director.

Equal Opportunity Statement

PERCOM is committed to upholding equal opportunity education & employment without any regard to race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, or veteran status in matters of admissions, services in the educational programs or activities it operates, in accordance with state and national civil rights legislation. Questions or to report a violation of this policy should be directed to one of the following members of PERCOM:

Program Director
Jane Dinsmore
programdirector@percomonline.com

Consortium Chairperson
Jerry Dinsmore
jerrydinsmore@percomonline.com

COURSE DESCRIPTIONS (PERCOMOnline, Inc.)

EMT, AEMT and Instructor courses are offered under PERCOMOnline, Inc. The Paramedic program is offered under the PERCOM EMS Medical Education Consortium Academy division of PERCOM.

EMT

EMT 200 (contact hrs min 281.75)

Emergency Medical Technicians care for patients in a wide array of emergency medical response situations. Lives often hang in the balance in these circumstances. For this reason, EMT's are expected to complete a Training Program that meets National and State standards. PERCOM offers an online self-paced hybrid course with a deadline of six months. The course consists of three separate components; Didactic, Psychomotor Skills and Clinical.

PREREQUISITES

To be eligible for entry into the EMT course, the applicant must be 18 years of age, provide proof of high school diploma or GED, and hold/maintain an AHA BLS CPR for Healthcare Providers Card {only provider accepted}.

COURSEWORK

PERCOM hosts all of its course work on https://www.percomcourses.com . However, exams are administered through Emstesting.com. Course work begins upon enrollment with the assessment test and pretest. After being accepted students will see the full course load for the program and are asked to start at the top and work their way to the final exam at the bottom.

Course Instructors host weekly chat rooms covering scenarios, Q&As and advanced topics. Course requirements have students attend two chatroom sessions and encourage attending as often as possible. Students must login once a week to https://percomcourses.com to fulfill attendance requirement as well as maintain an 80% average throughout the program. These requirements are set to help with retention of information and to ensure success at the NREMT level of testing. Students that are successful at PERCOM are self-motivated and problem solvers, which happens to be natural instinct for EMS professionals.

TEXTBOOK

- **PREHOSPITAL EMERGENCY CARE & TRANSPORTATION 13th ed.**
  ISBN-13: 978-1284325249 (book subject to change based on publisher availability)

FINAL EXAM

After completing all the coursework, a student is eligible to schedule the final exam. Final exams are hosted online through web conferencing software during business hours. To attend you will need a webcam, microphone, speakers and broadband internet.

EMT PRACTICE AND SKILLS LAB

All students in this program will attend an EMT Skills Exit Session and perform the skills listed in the chart below. These events can be found on the school calendar and require two weeks advanced notice for attendance so be sure to note the location and the RSVP Deadline for proper planning.

COURSE DESCRIPTIONS

- EMT Skill Competency (Minimum Required)
- Apply a Nasal Cannula
- Apply a Non-Rebreather Mask
- Apply a Simple Mask
- Apply a Venturi Mask
- CPAP-PEEP
- Supraglottic Airway Devices
- Foreign Body Airway Obstruction
- BLS Airway Maneuvers
- Nasopharyngeal Airway (NPA)
- Oropharyngeal Airway (OPA)
- Pediatric Respiratory Compromise
- Suctioning with Flexible and Rigid Catheters
- Ventilation with Bag-Valve-Mask Devices
- Ventilation Mouth-to-Stoma
- Ventilation Mouth-to-Mask
- Epinephrine Auto-Injector
- Metered Dose Inhaler Administration (MDI)
- Nebulized Medication Administration
- Oral Glucose Administration
- Sublingual Medication Administration (SL)
- Intranasal Naloxone Administration
- CPR and AED
- CPR all Age Categories
- Blood Glucose Assessment with Glucometer
- Blood Pressure by Auscultation
- Blood Pressure by Palpation
- Lung Sound Assessment
- Respiratory Status Identification
- Evaluation of Pulses
- Skin Assessment
- Pupillary Assessment
- Rapid Trauma Survey
- Prioritized Assessment - Medical
- Prioritized Assessment - Trauma
- Hemorrhage Control and Shock Management
- Cervical Collar Sizing and Application
- Helmet Removal Procedure
- Long Bone and Joint Immobilization
- Log Roll Procedures
- Spinal Immobilization - Seated
- Spinal Immobilization - Supine
- Bangaging and Wound Care
- Tourniquet Application
- Traction Splint
- Obstetric Delivery Normal and Abnormal
- Patient Management - Medical
- Patient Management - Trauma
- Team Leader
- Other skills will be included over and above those listed here for practice and learning purposes but students will be required to demonstrate minimum competencies on these specific skills and perform them correctly and appropriately during individual and summative scenario-based type testing to pass the skills Exit Session and prior to being released to practice under the auspices and oversight of preceptors in the Clinical and Field Experience phase (Rotations).

CLINICAL & FIELD EXPERIENCE

"Rotations" is the last phase of your course and can be completed after the Exit Session skills lab training and skills testing has been successfully completed. Minimum rotation hours are listed below, and they may be performed at any number of PERCOM's clinical sites. Check the map for the entire list of sites.

CLINICAL HOURS BY DEPARTMENT
(MINIMUM) DEPARTMENT HOURS
EMS (IN THE FIELD)
60

EMERGENCY ROOM
12

COURSE DESCRIPTIONS

PERCOM strives to ease the burden of documenting and tracking your hours so you may focus on the training. So PERCOM utilizes PlatinumPlanner. com, which is an online web application tool for clinical management designed to bring our students, instructors, preceptors and clinical sites together for hands on training in both lab and rotation environments.

Shortly after completion of your rotations, a Course Completion Certificate will be issued, and you will be marked clear to test with the NREMT.

REQUIRED COURSE MATERIALS

- Watch with second hand
- Stethoscope
- PERCOM Shirt (provided)
- PERCOM Name tag/ ID Tag (provided)
- Black uniform style pants
- Internet Access (broadband)
- Black fluid-impervious shoes in good condition
- Black belt and socks
- Microphone & Speakers
- Web Cam
- Laptop or desktop computer (not all portions of the course are guaranteed to be mobile device friendly)

Advanced EMT

300 (min hrs 416.25)

Advanced Emergency Medical Technicians care for patients in a wide array of emergency medical response situations. Lives often hang in the balance in these this reason, Advanced EMT's circumstances. are expected For to complete a Training Program that meets National and state standards. PERCOM offers an online self-paced hybrid course with a deadline of of three nine separate months. The components; course consists Didactic, Psychomotor Skills and Clinical.

PREREQUISITES

To be eligible for entry into the Advanced EMT course, the applicant must have a National Registry EMT card or State of Texas EMT Certification, be at least 18 years of age, provide proof of high school diploma or GED, and hold/maintain an AHA BLS CPR for Healthcare Providers Card {only provider accepted}.

COURSEWORK

PERCOM hosts all of its course work on https://www.percomcourses.com. However, exams are administered through Emstesting.com. Course work begins upon enrollment with the assessment test and pretest. After being accepted students will see the full course load for the program and are asked to start at the top and work their way to the final exam at the bottom. Course Instructors host weekly chat participation rooms. P1/AEMT students are required to participate in at least 3 prior to Final Exam.

COURSE DESCRIPTIONS

To be eligible for entry into the Advanced EMT course, the applicant must have a National Registry EMT card or State of Texas EMT Certification, be at least 18 years of age, provide proof of high school diploma or GED, and hold/maintain an AHA BLS CPR for Healthcare Providers Card {only provider accepted}.

ANATOMY & PHYSIOLOGY

AP101 (hours 45.5)

Human Anatomy and Physiology 1 and 2 or an Anatomy and Physiology for Health Care Providers (or other accepted alternative A&P courses) is considered a prerequisite to the Advanced EMT course or Paramedic course. Students must purchase the A&P textbook with an unused course access code but Students who can produce evidence of successful completion of this prerequisite will be allowed to Challenge the A&P final exam online. Book ISBN's are below. These are suggested and are subject to change.

TEXTBOOKS

* **Emergency Care in the Streets, 9th ed**
ISBN-13: 978-1284256741
* **Anatomy and Physiology for the Healthcare Professional 2nd ed**
ISBN-13: 978-1449642303

FINAL EXAM

After completing all the coursework, a student is eligible to schedule final exam. Final exams are hosted online through web conferencing software during business hours. To attend you will need a webcam, microphone, speakers and broadband internet.

ADVANCED EMT SKILLS

The course will require attendance of two Skills Practice Labs and prove proficiency in the skills taught in the Practice Labs in a similar Testing Lab. Skills Practice Labs will cover the content depicted in chart below. Students must receive an Instructor Verification of Entry Proficiency after Skills Practice and Testing prior to being allowed to begin clinical and field rotations.

- Airway Management - adult and pediatric
- CPAP/PEEP
- Adult Endotracheal Intubation
- Pediatric Endotracheal Intubation
- Supraglottic Airway Devices
- Pleural Decompression
- Management of Trach Tube Emergencies
- Surgical and Needle Cricothyrotomy
- Advanced Airway Suctioning
- Mechanical Ventilatory Assistance - Ventilator
- Foreign Body Airway Obstruction
- Intranasal Medication Administration
- Intramuscular Medication Administration
- Subcutaneous Medication Administration
- Intravenous Access - Manikin
- IV Bolus Medication Administration
- IV Access - Live
- Phlebotomy - Manikin
- Phlebotomy - Live
- Intraosseous Infusion
- Comprehensive Normal Adult and Pediatric Physical Assessment
- Medical Including Cardiac Physical Assessment
- Obtain a History from an Alert and Oriented Patient
- Assessment of a Trauma Patient
- Complicated Childbirth
- Distressed Neonate Post Delivery
- Normal Childbirth with Newborn Care
- CPR and Cardiac Arrest - All Age Categories
- Introduction to Documentation and Communication
- Mock PCR Narrative

COURSE DESCRIPTIONS

Other skills will be included over and above those listed here for practice and learning purposes. Students will also be required to correctly and appropriate utilize these skills and EMT level skills in scenario/simulation practice. This process is designed to help the student "run the call" as well as step into the role of advanced level team leader, putting it all together.

Students will be required to demonstrate minimum competencies on these specific skills and perform them correctly and appropriately during individual and summative scenario-based type testing to pass the P1 Skills Testing Session and prior to being released to practice under the auspices and oversight of preceptors in the Clinical and Field Experience phase (Rotations) for AEMT level.

Students who are enrolled as Paramedic students who are not planning to test NREMT AEMT will still be required to complete these sessions (unless otherwise placed through Advanced Placement to skip straight to P1 Skills Testing). All sessions must be completed in order - P1 Practice Session 1, P1 Practice Session 2, and then P1 Skills Testing. Students are not allowed to RSVP or attend them out of this sequence.

CLINICAL & FIELD EXPERIENCES

"Rotations" for AEMT, if desired, is the last phase of your course and can be completed after all Skills Practice and Testing has been completed. Minimum rotation hours are listed below, and they may be performed at PERCOM's advanced level cleared affiliated clinical sites. Check the map for the entire list of sites.

CLINICAL HOURS BY DEPARTMENT (Minimum)

EMS (IN THE FIELD) and 10 Transports BLS or ALS
72

EMERGENCY ROOM
56

LABOR & DELIVERY (or alternate location*)
8

OPERATING ROOM (or alternate location*)
8

TOTAL
144

* Items marked with an asterisk indicate departments where they may or may not be availability due to distance, pandemic, site staffing shortages, or other issues beyond PERCOM's control so hours in other departments or agencies MAY be substituted. This is based entirely on the Clinical Coordinator's discretion due to availability, not based on requests or demands of students.

PERCOM strives to ease the burden of documenting and tracking your hours so you may focus on the training. So PERCOM utilizes PlatinumPlanner.com, which is an online web application tool for clinical management designed to bring our students, instructors, preceptors and clinical sites together for hands on training in both lab and rotation environments. Shortly after completion of your clinical rotations, a Course Completion Certificate will be issued, and you will be marked clear to test with the NREMT.

REQUIRED COURSE MATERIALS

- Watch with second hand
- Stethoscope
- PERCOM Shirt (provided)
- PERCOM Name tag/ID Tag (provided)
- Black uniform style pants
- Internet Access (broadband)
- Black fluid-impervious shoes in good condition
- Black belt and socks
- Microphone & Speakers
- Web Cam
- Laptop or desktop computer (not all portions of the course are guaranteed to be mobile device friendly

COURSE DESCRIPTIONS (Consortium)

PARAMEDIC

301 & 400 (min. hrs 1208.95)

Paramedics care for patients in a wide array of emergency medical response situations. Lives often hang in the balance in these circumstances. For this reason, Paramedics are expected to complete a rigorous and long Training Program that meets National and State standards. PERCOM offers an online self-paced hybrid course with a twenty months to complete. The course consists two terms with three separate components in each term; Didactic, Psychomotor Skills and Clinical.

PREREQUISITES

To be eligible for entry into the Paramedic course, the applicant must have a National Registry EMT card or State of Texas EMT Certification. 18 years of age, provide proof of high school diploma or GED, and hold/maintain an AHA BLS CPR for Healthcare Providers Card {only provider accepted}. A&P is considered to be a pre/co-requisite. P2 students also must complete AHA ACLS and PALS, PHTLS or BTLS (or equivalent) from outside providers and produce certifications prior to P2 Final Exam. Paramedic also encompasses successful completion of both P1 and P2.

COURSEWORK

PERCOM hosts all of its course work on https://www.percomcourses.com. However, exams are administered through Emstesting.com. Course work begins upon enrollment with the assessment test and pretest. After being accepted students will see the full course load for the program and are asked to start at the top and work their way to the final exam at the bottom. Course Instructors host weekly chat rooms covering scenarios, Q&As and advanced topics. Our course requires that students attend six chatroom and three MD roundtable sessions and encourages attending as often as possible. Students must login once a week to https://www.percomcourses.com to fulfill attendance requirement as well as maintain an 80% average throughout the program. These requirements are set to help with retention of information and to ensure success at the NREMT level of testing. Students that are successful at PERCOM are self-motivated and problem solvers, which happens to be natural instinct for EMS professionals.

TEXTBOOKS

- **Emergency Care in the Streets, 9th** ed ISBN-13: 978-1284256741
- **Anatomy and Physiology for the Prehospital Professional 2nd** ISBN-13: 978-1449642303
- **Basic Arrhythmias, 9th ed** ISBN-13: 978-013438165581
- **The 12-Lead ECG in Acute Coronary Syndromes 5th ed** ISBN: 978-9780443122088
- **Pharmacology for the Prehospital Professional 2nd ed** ISBN-13: 978-1284041460

Note: Textbooks and ISBN's above are suggestions and are subject to change. Please watch the website for changes.

FINAL EXAM

After completing all the coursework, a student is eligible to schedule final exam. Final exams are hosted online through web conferencing software during business hours. To attend you will need a webcam, microphone, speakers and broadband internet.

PARAMEDIC SKILLS & TESTING LABS

Each Term has Skills Labs and a testing lab where students will prove their proficiency in the skills taught in the Practice Labs in a similar Testing Lab, with a total of 7 Labs. Skills Practice Labs will cover the content depicted in the chart below.

P1 Skills labs 1 and 2 will cover the below content and be tested in skills lab P1 Testing Session (3).

- Airway Management - adult and pediatric
- CPAP/PEEP
- Adult Endotracheal Intubation
- Pediatric Endotracheal Intubation
- Supraglottic Airway Devices
- Pleural Decompression
- Management of Trach Tube Emergencies
- Surgical and Needle Cricothyrotomy

COURSE DESCRIPTIONS

- Advanced Airway Suctioning
- Mechanical Ventilatory Assistance - Ventilator
- Foreign Body Airway Obstruction
- Intranasal Medication Administration
- Intramuscular Medication Administration
- Subcutaneous Medication Administration
- Intravenous Access - Manikin
- IV Bolus Medication Administration
- IV Access - Live
- Phlebotomy - Manikin
- Phlebotomy - Live
- Intraosseous Infusion
- Comprehensive Normal Adult and Pediatric Physical Assessment
- Medical Including Cardiac Physical Assessment
- Obtain a History from an Alert and Oriented Patient
- Assessment of a Trauma Patient
- Complicated Childbirth
- Distressed Neonate Post Delivery
- Normal Childbirth with Newborn Care
- CPR and Cardiac Arrest - All Age Categories
- Introduction to Documentation and Communication
- Mock PCR Narrative

P2 Skills Labs 1 through 3 cover the following content and students will test at P2 Testing Skills lab (4).

- Airway Management
- Pharmacologically Assisted Intubation
- Pediatric Airway Management
- CPAP/PEEP
- Adult and Pediatric Endotracheal Intubation
- Mechanical Ventilatory Assistance - Ventilator
- Intravenous Medication Infusion
- Intravenous Access - Manikin
- IV Bolus Medication Administration
- 12-Lead ECG Electrode Placement
- 12/15 Lead ECG Interpretation
- 3/4 Lead ECG Interpretation
- Static Cardiology
- Dynamic Cardiology/Megacode
- Synchronized Cardioverson
- Manual Defibrillation
- Transcutaneous Pacing
- Adult Cardiac Arrest
- Mock PCR Narrative
- Comprehensive Normal Adult and Pediatric Patient Assessment
- Medical Including Cardiac Physical Assessment
- Obtain a History from an Alert and Oriented Patient
- Assessment of a Trauma Patient
- Complicate Childbirth
- Normal Childbirth with Newborn Care
- Distressed Neonate Post Delivery
- Oral Station

Other skills will be included over and above those listed here for practice and learning purposes. Students will also be required to correctly and appropriate utilize these skills and EMT level skills in scenario/simulation practice.

Students will be required to demonstrate minimum competencies on these specific skills and perform them correctly and appropriately during individual and summative scenario-based type testing to pass the P1 Skills Testing Session (and designated P2 didactic work and 2 labs) prior to being released to practice under the auspices and oversight of preceptors in the Clinical and Field Experience phase (Rotations). Students may do limited clinical and field rotations after successfully completing through the Qualifying Quizzes and all associated coursework and exams and successful completion of the P2 Practice Session 2 lab. Final Field Internship may NOT be completed until after students have successfully completed through the P2 final exam and P2 Skills Testing lab and all other rotations and requirements (contacts, assessments, ages, and skills) have been completed in Platinum Planner.

All sessions must be completed in order - P1 Practice Session 1, P1 Practice Session 2, P1 Skills Testing, P2 Practice Session 1, P2 Practice Session 2, P2 Practice Session 3 and finally P2 Skills Testing. Students are not allowed to RSVP or attend them out of this sequence.

COURSE DESCRIPTIONS

CLINICAL & FIELD EXPERIENCES

"Rotations" is the last phase of your course and can be completed after after phases are completed as delineated in the Student Handbook and Syllabus. Minimum rotation hours are listed below, and they may be performed at any number of PERCOM's Paramedic level clinical sites.

ROTATION HOURS BY DEPARTMENT (Minimum)

EMS (IN THE FIELD)
276

EMERGENCY ROOM
148

LABOR & DELIVERY
8 (or alternate location*)

OPERATING ROOM
8 (or alternate location*)

FINAL FIELD INTERNSHIP FINAL PHASE
(the last rotations to complete after ALL other rotation requirements are met)
144

Paramedic Total Minimum Hours
584

* "Rotations" is the next to the last phase of your course and can be completed after after phases are completed as delineated in the Student Handbook and Syllabus. Minimum rotation hours are listed above, and they may be performed at any number of PERCOM's Paramedic level clinical sites. "Final Field Internship" is the final phase of the course.

PERCOM strives to ease the burden of documenting and tracking your hours so you may focus on the training. So PERCOM utilizes PlatinumPlanner. com, which is an online web application tool for clinical management designed to bring our students, instructors, preceptors and clinical sites together for hands on training in both lab and rotation environments.

Near or by the end of Final Field Internship, the student will be required to take and pass a Paramedic Graduate Interview with a member of the Medical Director's team and a video submission of the Final Skills Summative Exam. Up to two attempts are allowed for each exam.

Shortly after completion of ALL requirements, a Course Completion Certificate will be issued, and you will be marked clear to test NREMT.

REQUIRED COURSE MATERIALS

- Watch with second hand
- Stethoscope
- PERCOM Shirt (provided)
- PERCOM Name tag/ID Tag (provided)
- Black uniform style pants
- Internet Access (broadband)
- Black fluid-impervious shoes in good condition
- Black belt and socks
- Microphone & Speakers
- Web Cam

Laptop or desktop computer (not all portions of the course are guaranteed to be mobile device friendly

Advanced Placement

If you are already nationally certified Advanced EMT or Texas Advanced EMT (or prior Paramedic or current RN, MD, DO, etc.) you may qualify to challenge portions of our program for Advanced Placement. Contact the Program Director for information and review.

COURSE DESCRIPTIONS

EMS INSTRUCTOR 500

Quality education starts with competent and knowledgeable instructors and ends with a lasting knowledge. Today's students demand that educational programs provide informative and challenging curriculum.

This course covers theories and principles of learning and teaching, including development of effective EMS course objectives, captivating lectures, logical outlines and challenging examinations.

Completion of the EMS Instructor class meets the US DOT NHTSA/NAEMSE National EMS Education Standards.

Requirements vary by state for instructor certification. Our course is currently excepted in Texas and a few other states. Please check with your state agency for specific EMS Instructor certification requirements.

Length: 12 weeks

Enrollment: Open

Pace: Self Paced

- Process of Learning
- Instructional Aids & Media
- Methods of Evaluation & Feedback
- Performing Task Analysis
- Preparing Learning Objectives and Lesson
- Plans Legal Issues and the Educator
- Practice Skills Teaching and Testing
- Moulage Basics

Final Projects

Prepare and deliver the equivalent of an one-hour Continuing Education course in EMS, or the discipline of your choice. (50 minutes of Teaching, 10 minutes of examination)

Skills Project

Teaching, testing, and critiquing a mock student.

Evaluation

750-1000 word critique of your own work.

GENERAL PROCEDURES AND POLICIES

PERCOMOnline Inc. and
PERCOM EMS Medical Education Consortium

Please refer to the current PERCOM Student Handbook for further details and a complete set of policies and procedures for the Programs.

Attendance Policy

100% attendance is essential for successful course completion. Absences will be excused only for good cause, at the sole and exclusive discretion of the instructor. No absence will be excused unless the instructor has been notified before class, except in cases of emergency.

Online students MUST log in to the course weekly to remain in the course. (Even students in rotations who have completed coursework through Final Exam must continue to follow this policy as "roll call" for attendance purposes.) This is MANDATORY and students who are not meeting this requirement may be dropped from the course without notice.

Students who are dropped for not meeting the mandatory participation requirement listed herein may reinstate within 6 months of the date of drop. However, a Reinstatement Fee will ensue.

Students may not be allowed to "reinstate" after 6 months and will be required to pay full tuition and begin coursework at the beginning.

Students must submit homework, testing, or an e-mail to the lead instructor as well as attend any and all mandatory chat rooms or forum discussions (unless excused for good cause in advance by the lead instructor) or the student will be dropped from the program for non-participation.

Students who have dropped themselves from the program may apply for readmission within 6 months of the course drop date.

Students who are readmitted will be charged a Reinstatement Fee.

Some Points of the ADA

- Prospective students should read and understand the Functional Job Description before entering the program.
- Students cannot be discriminated against on the basis of a disability in the offering of the education program.
- There can be NO accommodation during screening tests or course testing that will compromise or fundamentally alter the testing of knowledge or skills that are required to function safely in the profession. The following are examples in which no accommodation can be given.

1. No additional time frames for skills set with specific time frames.

2. No unlimited time to complete a written exam.

3. No written exams to be given by an oral reader

4. No specialized or simplified exams or reading material below the ninth grade reading level.

PROCEDURES AND POLICIES

Requesting Accommodation

If accommodation is requested, please contact the Program Director as soon as possible. For more information concerning the ADA, contact the Association on Higher Education and Disability at 614/488-4972 or the Governor's Committee for Persons with Disabilities at 512/463-5739.

Leave of Absence Policy (Voluntary Suspension)

A student may request a leave of absence (also known as "voluntary suspension") from the EMT, Intermediate, or Paramedic Program. A leave of absence will only be granted when documentation is submitted to the Program Director attesting to a medical or family emergency, and will be granted for no more than 90 days. An approved leave of absence will allow the student to re-enter the program without penalty if the program director is notified, and re-enters the program within the period granted by A student may reenter the program after the period of absence approved by the program director if within 180 days after deadline but may be required to pay an administrative fee to have their student files reinstated. Students attempting to reenter the program after 180 days must typically re-enroll and pay all tuition and fees required of new applicants. Military members with valid deployment orders may request reentry following return. Approval for a leave of absence (voluntary suspension) is decided by the Program Director on a case-by-case basis. Requests are reviewed individually for approval. A student is required to have maintained satisfactory academic and clinical standards to be eligible for the leave of absence.

Refund Policy (for all except EMS Instructor Course - see website for details)

From seven days of the date of purchase a full refund minus a $ 250.00 application fee. From the seventh day of the assigned course access date to the fourteenth day, a refund of 50%is applicable. Following the last hour on the fourteenth day a student is no longer eligible for a refund. A minimum 3% service fee is deducted from all refunds. See the Refund Policy on the course website or in the Student Handbook for further information. See online policy posted for more information regarding Affirm.

Student Withdrawal Policy

Students who wish to voluntarily withdraw from the program must message or email the Program Director to initiate the withdrawal. Withdrawal requests must be received by the Program Director before the final deadline date specified for that student based on the course access date and deadline dates documented on the course roster. All withdrawals are subject to the Refund Policy, which was distributed during enrollment and is posted in the Policies section of the percomcourses.com website. Students in good standing behaviorally and academically who voluntarily withdraw from the program are eligible for reinstatement for up to 6 months from the "drop date" posted on the course roster. Students who reinstate will be required to pay a reinstatement fee and reset the payment plan (if any) and make a payment as designated by the Payments Manager if applicable. The Program Director will reinstate the student to the program without further financial or academic penalty and reset the course deadline(s) based on the amount of time the student has already been in the program and how long the student was out of the program. Students who do not notify the Program Director and return within 6 months of the withdrawal or drop will be treated as a new enrollee/student both academically and financially.

Students may choose to take a voluntary suspension rather than formally withdraw from the program for up to six months from the time of the suspension date. During this time, the student may choose to continue payments if on a payment plan or request that payments also be suspended until student return before the designated deadline.

To return, the student must message or email the Program Director to request to return and reset the payment plan (if any) and make a payment as designated by the Payments Manager if applicable.

The Program Director will reinstate the student to the program without further financial or academic penalty and reset the course deadline accordingly and to an appropriate date based on the amount of time the student has already been in the program and how long the student was out on suspension.

Students who do not notify the Program Director and return before the designated deadline for the voluntary suspension will be treated as a new enrollee/student both academically and financially.

Student Drop/Removal Policy

Each student enrolled in a PERCOM course or program has a responsibility to meet the deadlines as listed in the policy above. This means students must stay on track so that the course or program can be completed on time or before the stated deadlines.

Students must also follow the mandatory weekly course login Participation Policy demonstrating that the student is moving forward and working on the coursework in a progressive fashion.

Students may be either dropped or removed from the program for non-participation or not meeting didactic or overall deadlines.

A “Removed Not 10%” means that a student has not completed a designated amount of coursework consistent with having completed 10%.

A “Drop” is utilized if the student is being dropped for non-participation, bypassing deadlines without extensions or self-request but the student HAS completed at least 10% of the coursework.

The student may request to be reinstated ONCE after being dropped or removed and the course access date and deadlines will be reset but will be required to pay a reinstatement fee. If the student is dropped or removed again, reinstatement may be denied.

If the reinstatement request is greater than 6 months after the drop or removal, the request will typically be denied, and the student will be required to re-enroll and start over academically and financially as a new student.

Removed Not 10% Parameters:

- EMS Instructor: No submitted assignments
- EMT: Has completed no more than Exam 3
- P1/AEMT: Has completed no more than Exam 9
- P2: Has completed no more than Exam 4

GLOSSARY

EMT: *(short for "Emergency Medical Technician")* A specially trained medical technician certified to provide basic emergency services (as cardiopulmonary resuscitation) before and during transportation to a hospital

Advanced EMT: An Emergency Medical Technician who has received advanced training to provide minimal advanced life support (ALS); usually works under direct medical control. Minimum level of certification to staff an ALS ambulance in some states.

Paramedic: An Emergency Medical Technician who has received advanced training to provide advanced life support (ALS) up to and including advanced Pharmacology and various other advanced treatments and procedures; usually works under direct medical control. Minimum level of certification to staff an ALS ambulance in some states.

Adult Methods of Teaching: A course designed to meet the latest national EMS instructional standards and prepare students for instructing in the EMS environment.

Challenge Exam: An opportunity given to a pre-qualified EMT to attempt the a course final exam and psychomotor exam. Used for "advanced placement".

Clinical Rotation: hours, contact types and skills to be completed in a specific department in a hospital.

Field Experiences: Hours, contact types, and skills to be completed at a Fire department or EMS house.

Final Field Internship: Final phase of Paramedic rotations requiring Team Leads in the EMS environment.

Exit Session: Skills Practice and Testing on EMT level skills and competencies.

Practice and Testing Labs: Skills Practice and Testing on all P1 or P2 level skills and competencies.

Course Completion Certificate(CCC): Documents issued by email attachment once all requirements are completed and graded from didactic, skills and rotations and Medical Director graduation approval has been granted.

Course Deadline: Date by which all coursework, skills and rotations must be completed.

Didactic Deadline: Date by which a student should be complete with all coursework and final exam.

Graduate Interview: Final interview with a member of the Medical Director's team for Paramedic students. Student must pass to pass the program.

EXPENSES AND FEES LIST 2025-2026

Provided below is a complete price list for all services/products offered by PERCOMOnline Inc.

Prices on textbooks are approximate.

This list is subject to change without notice.

Tuition Pricing

Tuition pricing does not include any discounts.

- EMS Instructor: $299
- EMT Program: $1,400
- AEMT Program: $3,750
- Advanced Placement for Paramedic (P1 Challenge): $500
- Paramedic Program: $7,500
- Paramedic 2 Program: $3,750

Additional Items and Fees

(* = Taxable Item)

* EMT Textbook: $159.99

* Anatomy and Physiology Textbook and Navigate 2 Access: $109

* Anatomy and Physiology Navigate 2 Access ONLY: $83

* Paramedic Primary Textbook Series: $350

* Paramedic Basic ECG Textbook: $132

* Pharmacology for the Prehospital Provider: $98.99

* Paramedic 12 Lead ECG Textbook: $69.95

(P1 and P2 testbank accesses are required for Paramedic students)

Emstesting.com EMT testbank access: $58.00

Emstesting.com P1/AEMT testbank access: $78.00

Emstesting P2 testbank access: $110.00

Platinumplanner.com EMT lab and clinical tracker access: $37.00

Platinumplanner.com Paramedic lab and clinical tracker access: $100.00

10 Panel Urine Drug Screen: 54.00

* Extra Rotation Shirt (price varies by size) minimum: $26.00 + mailing cost

Remaining Uniform Needs (belt, shoes, uniform pants, etc. and prices vary) minimum: $200.00 (approximately)

Private Tutoring Fees (varies by the tutor) minimum: $25.00 per hour

Criminal History Checks: Included initially in Application/Registration unless the student is international, which is an expanded fee that must be paid by the student.

Extra Criminal History Checks (after 1 year): If student exceeded course deadlines and must have another background check for rotations, cost is minimum $46.99 but prices vary depending on student location, how many states lived in, and whether international.

Fees

“Fees” are more fixed in pricing and under the direct control of the Program. Prices are subject to change but currently enrolled students will be notified of the changes using the course platform mass communication methods (Blogs, Newsfeed, etc.)

Custom Quickbooks Invoice Fee – $15 per invoice

Shipping: $25.00 per order

*Convenience Session Skills Session Fee: $309 per session

*Convenience Session Skills Session (in cash to EMT helper): $100 per session

*Skills Session Rescheduling Fee: $309 per session

*Rotation “No Show” Fee: $51.50 per shift

*Retesting Fee for Proctored Didactic Exams: $51.50 per exam

*Proctored Didactic Exam “No Show” Fee: $51.50 per exam

*Course Extension Fee: $103 per month

EMS Instructor Course Reinstatement Fee: $150.00

*EMT Course Reinstatement Fee: $206

*AEMT Course Reinstatement (if enrolled only in AEMT): $309

*Paramedic Course Reinstatement Fee: $412

*Rotation Nametag Replacement Fee: $16.00 + mailing cost

Certified/Tracked Mail for Transcript to another School: $15.00

* Hard Copy Course Completion Certificate: $11.00 + mailing

* Damage to any skills or rotation equipment/supplies, actual costs, or amount damaged by student billed to PERCOM.

Please note that any outstanding tuition, fees, or charges will cause the Program to withhold marking students clear for NREMT testing or receiving a Program Course Completion Certificate until all outstanding charges are successfully cleared by student or student's designated payer.

NATIONAL REGISTRY OF EMTS TESTING FEES:

NREMT examination fees are not included in tuition and will be paid by the student after they have graduated from PERCOMOnline.

Cognitive Exams: Computer-based written exam at PearsonVue testing center.

- EMT Cognitive Exam: $104
- AEMT Cognitive Exam: $144
- Paramedic Cognitive Exam: $160